



Evergreen School District

From strong roots grow bright futures

District English Learners Advisory Committee (DELAC)

Minutes of the DELAC Meeting for April 17, 2019
Date

Members Present: See attached lists which represents X parent DELAC representatives, X additional parent guests, X district administrators, X district teachers/staff, board members and guests.

Legal Requirement/Training Covered: Date/Initial topic(s) covered at this meeting with summary to be reflected in the minutes.

1	Development/revision of the district Master Plan for educational programs and services for English Learners that takes into consideration the Single Plan for Student Achievement.
2	Conducting of a district-wide needs assessment on a school-by-school basis.
3	Establishment of district program, goals and objectives for programs and services for English Learners.
4	Development of plan to ensure compliance with any applicable teacher and instructional assistant requirements.
5	Administration of the annual language census.
6	Review/comment on district reclassification procedures.
7	Review/comment on written notifications required to be sent to parents and guardians.

The meeting was called to order at 6:05 P.M by: Denise Williams
Name

Approval for DELAC meeting minutes from March 27, 2019 were moved by May Higgins, Laurelwood Representative and seconded by Tonya Bailey, Principal – Norwood Creek that the minutes be **approved** as **written** (✓) or as corrected/amended:

Board of Education Report: N/A presented a report from the Board of Education meeting. The Chairperson/Vice Chairperson reminded representatives to attend the next meeting scheduled for (date). **No report was given.**

Mandated Topic Denise Williams, Director of Instruction, shared briefly with members about the Thirteenth Annual Reclassification Celebration that took place on April 3rd at Quimby Oak Middle School. She told members that 300+ students who became proficient in English were honored. She also explained that the reclassified students would be monitored for the next three years. Ms. Williams spoke to members about the current Reclassification Guidelines and described the specific criteria required for reclassification by grade span. She clarified that the California English Language Development Test (CELDT) was replaced by the English Language Proficiency Assessments of California (ELPAC). The documents used for the

reclassification process were also shared, and Ms. Williams stated that the documents are signed by teachers, principals and Ms. Williams.

Topic of Interest: District Social Worker, Cynthia Howard provided a presentation on Social and Emotional Learning and used an interactive poll to share members' responses during a group discussion. She stated that there are two tasks that affect social and emotional learning: 1) Keeping students safe while at school and 2) What is going on outside of the classroom. Ms. Howard also shared information about the biology of the brain, how children handle conflicts, and the cultural aspect of family conflicts. She gave suggestions on how parents can help to resolve conflicts. Members viewed a video with Guy Winch about practicing Emotional First Aid: Acknowledge Emotions, Brainstorm Solutions, and Implement Solutions.

Other Topics or Presentations: (parent input/advice/comments): N/A

Follow-up on Topic(s): (Action by whom?) N/A

Other: N/A

Matters From the Public: (Action by whom?) N/A

The meeting was adjourned: 7:02 P.M.

Respectfully submitted,

Connie Cornejo

Connie Cornejo, Staff Secretary - Instruction
Secretary, District English Learner Advisory Committee