



Evergreen School District

From strong roots grow bright futures

District English Learners Advisory Committee (DELAC) Joint Meeting with District Advisory Committee (DAC)

Minutes of the DELAC/DAC Meeting for October 24, 2018
Date

Members Present: See attached lists which represents X parent DELAC representatives, X additional parent guests, X district administrators, X district teachers/staff, board members and guests.

Legal Requirement/Training Covered: Date/Initial topic(s) covered at this meeting with summary to be reflected in the minutes.

1	Development/revision of the district Master Plan for educational programs and services for English Learners that takes into consideration the Single Plan for Student Achievement.
2	Conducting of a district-wide needs assessment on a school-by-school basis.
3	Establishment of district program, goals and objectives for programs and services for English Learners.
4	Development of plan to ensure compliance with any applicable teacher and instructional assistant requirements.
5	Administration of the annual language census.
6	Review/comment on district reclassification procedures.
7	Review/comment on written notifications required to be sent to parents and guardians.

The meeting was called to order at 6:00 P.M by the DELAC chairperson: Denise Williams
Name

Meeting Minutes: To be approved at next meeting.

It was moved by N/A **To be approved at next meeting.**

Board of Education Report: presented a report from the Board of Education meeting. The Chairperson/Vice Chairperson reminded representatives to attend the next meeting scheduled for (date). **No report was given.**

Mandated Topic: Director of Instruction, Denise Williams explained what would be covered during the meeting: 1.) Review Data, 2.) Review Strategic Goals/Plans, 3.) Discuss People, Programs and Services/Resources, 4.) Use Protocols to Reflect and Summarize Discussions and Content. Ms. Williams also spoke about Evergreen School District’s Profile of a Learner and the LCAP Planning Activities Timeline for Spring 2018 to Spring 2019.

Ruth Stephens Radle spoke to the members about the ELA Proficiencies 2015-18 by SES and Math Proficiencies 2015-18 by SES, and explained that it is important to how the district is funded. She further explained that in the Fall, the district will develop the next 3-year plan. The ELA and Math Proficiencies equaled the same trends. Ruth also spoke about grades 3-6 Youth Truth Percentiles for 2015-18 and grades 7-8 Relationships with Teachers was growing. The LCAP Community Survey 2015-18 was discussed and members were asked to select two to three goals that they were most passionate about. Members were asked to:

1. Visit each chart displayed and note the Strengths/Weaknesses, Questions/Ideas, and whether to Start/Stop/Continue.
2. View the Strategic Plan Goal
3. Have a brief discussion about People, Programs, Services and Resources.
4. Complete the 4/Quadrant Protocol to create a visual of your collective thoughts.
5. Finally, Prioritize and Summarize your ideas on the Start/Stop/Continue Protocol.

Afterwards, Ruth asked for Reflection and Feedback: What worked,/what changes might there be for the next group meeting, She shared members' input: Liked – Administrators, Teachers Parents Feedback, and Gallery Walks, Give Examples – Acronym Chart.

Topic of Interest: N/A

Other Topics or Presentations: (parent input/advice/comments): _____

Follow-up on Topic(s): (Action by whom?) N/A

Other: _____

Matters From the Public: (Action by whom?) N/A

The meeting was adjourned: 6:56 P.M.

Respectfully submitted,

Connie Cornejo

Connie Cornejo, ELD Staff Secretary, English Language Development Department
Secretary, District English Learner Advisory Committee