



Evergreen School District

From strong roots grow bright futures

District Advisory Committee (DAC)

Minutes of the DAC Meeting for May 2, 2018

Date

Members Present: See attached lists which represents X parent DELAC representatives, X additional parent guests, X district administrators, X district teachers/staff, board members ___ and _____ guests.

Legal Requirement/Training Covered: Date/Initial topic(s) covered at this meeting with summary to be reflected in the minutes.

1	Development/revision of the district Master Plan for educational programs and services for English Learners that takes into consideration the Single Plan for Student Achievement.
2	Conducting of a district-wide needs assessment on a school-by-school basis.
3	Establishment of district program, goals and objectives for programs and services for English Learners.
4	Development of plan to ensure compliance with any applicable teacher and instructional assistant requirements.
5	Administration of the annual language census.
6	Review/comment on district reclassification procedures.
7	Review/comment on written notifications required to be sent to parents and guardians.

The meeting was called to order at 6:05 PM by: Denise Williams
Name

Meeting Minutes: Each member read the minutes from the March 21, 2017 DAC meeting.

Approval for both meetings' minutes was moved by Carter French, Representative for Bulldog Tech, and seconded by Shelly Diaz, Holly Oak parent that the minutes be **approved** as **written** (✓) or as corrected/amended: __

Board of Education Report: _____ presented a report from the Board of Education meeting. The Chairperson/Vice Chairperson reminded representatives to attend the next meeting scheduled for _____ (date). **No report was given.**

Matters from the Public: NA

Mandated Topic: Denise Williams, Director of Instruction, reviewed the outcomes from the last meeting with members. Members made suggestions of how identified groups could have round table discussions based on the needs at each school sites' needs. Ms. Williams explained that parents could access the California Dashboard for information as well.

Hong Nguyen, Principal of Laurelwood School, asked the question, “What do you think when you hear *Skill Building?*” Members contributed the following suggestions: conversations, professional development, academics, sports, the whole child – social/emotional, the arts, and technology – internet security/screen time limits. Then the same question was asked regarding *Enrichment & Extra Curricula*. Members made the following suggestions regarding what they have seen or would like to see at schools: family nights, math enrichment, coding chess club, sports, foreign language, choir, dance, homework clubs, and buddy leaders.

Ms. Williams asked for suggestions of topics for the Needs Assessment for 2018-19. Suggested topics were: LCAP, Internet Security/Screen Time, Social/ Emotional, Empathy & Communication, and Data/Reaching Out (CA Dashboard).

Topic of Interest: NA

Other Topics or Presentations: (parent input/advice/comments): _____

Follow-up on Topic(s): (Action by whom?) N/A

Other: _____

The meeting was adjourned: 7:03 PM

Respectfully submitted,

Connie Cornejo

Connie Cornejo, ELD Staff Secretary, English Language Development Department
Secretary, District English Learner Advisory Committee