



Evergreen School District

From strong roots grow bright futures

District English Learners Advisory Committee (DELAC)

Minutes of the DELAC Meeting for October 21, 2015
Date

Members Present: See attached lists which represents X parent DELAC representatives, X additional parent guests, X district administrators, X district teachers/staff, board members and guests.

Legal Requirement/Training Covered: Date/Initial topic(s) covered at this meeting with summary to be reflected in the minutes.

1	Development/revision of the district Master Plan for educational programs and services for English Learners that takes into consideration the Single Plan for Student Achievement.
2	Conducting of a district-wide needs assessment on a school-by-school basis.
3	Establishment of district program, goals and objectives for programs and services for English Learners.
4	Development of plan to ensure compliance with any applicable teacher and instructional assistant requirements.
5	Administration of the annual language census.
6	Review/comment on district reclassification procedures.
7	Review/comment on written notifications required to be sent to parents and guardians.

The meeting was called to order at 6:00 P.M by the Director of Instruction: Denise Williams
Name

Meeting Minutes: Each member read the minutes from the May 28, 2014 meeting.

It was moved by Ana Guzman, DELAC Rep., K. Smith School and seconded by Elizabeth Sanchez, DELAC Rep., Millbrook School that the minutes be **approved** as **written** (✓) or as corrected/amended:

Board of Education Report: presented a report from the Board of Education meeting. The Chairperson/Vice Chairperson reminded representatives to attend the next meeting scheduled for (date). **No report was given.**

Topics of Interest: Mrs. Gomez, Superintendent, lead a discussion about the District Strategic Plan . She reviewed what has been achieved with a handout showing the status of each goal. The handout is available upon request and can be found on the district website: <http://www.eesd.org>. The members were divided into groups and assigned one of the objective for each group to read and ask questions. Mrs. Gomez said that the plan is updated each year. She encouraged the group to check the website and stop by and/or e-mail her.

Mandated Topics: Denise Williams spoke about the plans the members will be reviewing this year. Among them are the Strategic Plan and the Master Plan. She also spoke about the CELDT and that it is scheduled to be changed to LPAC (Language Proficiency Assessments for California) within a couple of years. Last topic for the night was a Needs Assessment, members gave their input:

Student Needs

1. English Learner needs:
 - a. 80% of CASP is expository reading
 - b. Need library books in student's
2. Access to support materials that teachers are using (School Loup)
3. Khan Academy – share with parents
4. Extra help before and after school
5. Intervention by proficiency levels

Topics of Interest

1. Resources – web based that support student learning.
2. Extra money this year to support ELs (Title III) teachers are being trained to work with small groups within their classrooms
3. Math/ELA strategies for ELs – Technology
4. Incentives
5. ELD Standards – what students need to master

Other Topics or Presentations: (parent input/advice/comments): Denise reminded the group that the School site Councils must have ELAC on their agendas.

Follow-up on Topic(s): (Action by whom?) _____

Other: The next meeting is scheduled for January 27, 2015.

The meeting was adjourned: 7:00 P.M.

Respectfully submitted,

Cheryl Mintun-Whipper

Cheryl Mintun-Whipper, ELD Staff Secretary, Categorical Programs Department
Secretary, District English Learner Advisory Committee