



Evergreen School District

From strong roots grow bright futures

District English Learners Advisory Committee (DELAC)

Minutes of the DELAC Meeting for January 27, 2016
Date

Members Present: See attached lists which represents X parent DELAC representatives, X additional parent guests, X district administrators, X district teachers/staff, board members and guests.

Legal Requirement/Training Covered: Date/Initial topic(s) covered at this meeting with summary to be reflected in the minutes.

1	Development/revision of the district Master Plan for educational programs and services for English Learners that takes into consideration the Single Plan for Student Achievement.
2	Conducting of a district-wide needs assessment on a school-by-school basis.
3	Establishment of district program, goals and objectives for programs and services for English Learners.
4	Development of plan to ensure compliance with any applicable teacher and instructional assistant requirements.
5	Administration of the annual language census.
6	Review/comment on district reclassification procedures.
7	Review/comment on written notifications required to be sent to parents and guardians.

The meeting was called to order at 6:05 P.M by the Director of Instruction: Denise Williams
Name

Meeting Minutes: Each member read the minutes from the Oct. 21, 2015 meeting.

It was moved by Mercedes Serrano, DELAC Rep., LeyVa Middle School and seconded by Kameelah Green, Asst. Principal., O.B. Whaley School that the minutes be **approved** as **written** (✓) or as corrected/amended:

Board of Education Report: presented a report from the Board of Education meeting. The Chairperson/Vice Chairperson reminded representatives to attend the next meeting scheduled for (date). **No report was given.**

Mandated Topic: Denise Williams, Director of Instruction, Ruth Stephens-Radle, Principal on Special Assignment and Dan Deguara, Assistant Superintendent updated the members on the Local Control & Accountability Plan. The handout is available, contact Cheryl Mintun-Whipper, Categorical Programs Department, (cmintun@eesd.org) or visit the district website, http://www.eesd.org for further information. The

relationship between LCFF and LCAP was explained, a short discussion of the State priorities was given: there are eight (8) priorities the district needs to meet, this along with the a discussion of district revenue and expenditures were explained. What parents can expect to find for 2015-16 is on the handout. Finally, Ruth Stephens-Radle asked for members input to the following questions (last page of handout): Question 1, At school I want my child to; Question 2, I am really happy with; and Question 3, I would like to see (fill in the blank) improve.

Topic of Interest: Denise thanked the members for coming and encouraged them to ask other parents to attend. She reminded the members that there would be an LCAP Title I meeting, February 3rd. The members were also reminded to register for Parent Portal. The information can be found on the district website.

Other Topics or Presentations: (parent input/advice/comments): _____

Follow-up on Topic(s): (Action by whom?) _____

Other: The next meeting is scheduled for February 24, 2016.

The meeting was adjourned: 7:10 P.M.

Respectfully submitted,

Cheryl Mintun-Whipper

Cheryl Mintun-Whipper, ELD Staff Secretary, Categorical Programs Department
Secretary, District English Learner Advisory Committee