



Evergreen School District

From strong roots grow bright futures

District English Learners Advisory Committee (DELAC)

Minutes of the DELAC Meeting for March 28, 2018

Date

Members Present: See attached lists which represents X parent DELAC representatives, X additional parent guests, X district administrators, X district teachers/staff, board members ___ and ___ guests.

Legal Requirement/Training Covered: Date/Initial topic(s) covered at this meeting with summary to be reflected in the minutes.

1	Development/revision of the district Master Plan for educational programs and services for English Learners that takes into consideration the Single Plan for Student Achievement.
2	Conducting of a district-wide needs assessment on a school-by-school basis.
3	Establishment of district program, goals and objectives for programs and services for English Learners.
4	Development of plan to ensure compliance with any applicable teacher and instructional assistant requirements.
5	Administration of the annual language census.
6	Review/comment on district reclassification procedures.
7	Review/comment on written notifications required to be sent to parents and guardians.

The meeting was called to order at 6:05 P.M by the Teacher on Special Assignment: Julie Clark
Name

Meeting Minutes: Each member read the minutes from the January 31, 2018 DELAC meeting and the February 28, 2018 combined DELAC/DAC meeting.

Approval for both meetings' minutes was moved by Hong Nguyen, Principal, Laurelwood and seconded by Gracie Garcia Ramos, LeyVa Representative that the minutes be **approved** as **written** (✓) or as corrected/amended: ___

Board of Education Report: _____ presented a report from the Board of Education meeting. The Chairperson/Vice Chairperson reminded representatives to attend the next meeting scheduled for _____ (date). **No report was given.**

Matters From the Public: (Action by whom?) N/A

Mandated Topic: Julie Clark, Teacher on Special Assignment, explained to the members how English learners are identified. She explained that information provided by parents on the Home Language Survey determines a student's primary language which determines the need for testing. Ms. Clark told members that the CELDT (California English Language Development Test) used to be the assessment given to students with a primary language other than English. However, a "new" assessment, ELPAC (English Language Proficiency

Assessments for California) will now replace the CELDT. The ELPAC is aligned with the Common Core Standards. The ELPAC includes an Initial assessment used to identify English learners and a Summative assessment used to measure progress. Ms. Clark explained that summative assessments help teachers to know how to help students. She shared the timeline for the ELPAC as well.

Ms. Clark explained the differences between the CELDT and ELPAC. The ELPAC includes Listening, Speaking, Reading and Writing components. She shared a sample of the ELPAC Student Report parents will receive with student test results, and explained how parents should read the report. She described the ELPAC descriptors for each of the four levels. She also explained the ELD Standards Proficiency Levels of Bridging (requires light linguistic support), Expanding (requires moderate linguistic support), and Emerging (requires substantial linguistic support). She spoke of how teachers use the results to help English learners in the classroom.

Ms. Clark told members about the ADEPT, a formative assessment that includes receptive and expressive questions and how it is also used to help teachers know how to help students. She shared with members how parents can help their children at home:

How I Can Help My Child Get Ready for the ELPAC?

- Read to your child daily.
- Use pictures and ask the child to tell you in English what they see.
- Talk to the child's teacher about areas of learning English in which they may need extra help.
- Discuss the test with the child. Make sure the child is comfortable and understands the importance of taking the test.

Topic of Interest: NA

Other Topics or Presentations: (parent input/advice/comments): _____

Follow-up on Topic(s): (Action by whom?) N/A

Other: _____

The meeting was adjourned: 7:02 P.M.

Respectfully submitted,

Connie Cornejo

Connie Cornejo, ELD Staff Secretary, English Language Development Department
Secretary, District English Learner Advisory Committee