



Evergreen School District

From strong roots grow bright futures

District English Learners Advisory Committee (DELAC)

Minutes of the DELAC Meeting for February 24, 2016
Date

Members Present: See attached lists which represents X parent DELAC representatives, X additional parent guests, X district administrators, X district teachers/staff, board members and guests.

Legal Requirement/Training Covered: Date/Initial topic(s) covered at this meeting with summary to be reflected in the minutes.

1	Development/revision of the district Master Plan for educational programs and services for English Learners that takes into consideration the Single Plan for Student Achievement.
2	Conducting of a district-wide needs assessment on a school-by-school basis.
3	Establishment of district program, goals and objectives for programs and services for English Learners.
4	Development of plan to ensure compliance with any applicable teacher and instructional assistant requirements.
5	Administration of the annual language census.
6	Review/comment on district reclassification procedures.
7	Review/comment on written notifications required to be sent to parents and guardians.

The meeting was called to order at 6:08 P.M by the Director of Instruction: Denise Williams
Name

Meeting Minutes: Each member read the minutes from the January 27, 2016 meeting.

It was moved by Hong Nguyen, Principal., Laurelwood School and seconded by Amelia Jugravu, DELAC Representative., Millbrook School that the minutes be **approved** as **written** (✓) or as corrected/amended:

Board of Education Report: presented a report from the Board of Education meeting. The Chairperson/Vice Chairperson reminded representatives to attend the next meeting scheduled for (date). **No report was given.**

Mandated Topic: Denise Williams, Director of Instruction, asked the members to give feedback about what they believe instruction should look like in order to motivate children to learn. She showed a video that Lurie Olsen, SEAL Coordinator narrated. The video was for a kindergarten class; the teacher first focused on a small group of English Learners to introduce the lesson(Designated) instruction. Then the whole class worked with

the teacher (Integrated) instruction. Denise then showed the committee a picture created on the website: “Word Cloud” and finally she brainstormed with the group regarding instruction for ELs. She pointed out that it is very important that teachers be consistent in presenting their lessons in order to help the students retain what they learned. She further encouraged members to have their children read expository text along with fiction in order to maintain a balance. Handouts are available upon request. Contact Cheryl; cmintun@eesd.org or phone number (408) 270-6820. “The Brain Storm” graph includes the following ideas from the DELAC members:

Brainstorm: Instruction For ELs

- Language rich environment
 - Vocabulary visuals
 - Interactive
 - Writing – direct instruction (D.I.) Grammar
 - Books
- Oral Communication
 - Direct Instruction
 - *Speaking
 - Accountable Talk
 - Leveled Instruction!

Topic of Interest: _____

Other Topics or Presentations: (parent input/advice/comments): _____

Follow-up on Topic(s): (Action by whom?) _____

Other: The next meeting is scheduled for February 24, 2016.

The meeting was adjourned: 7:10 P.M.

Respectfully submitted,

Cheryl Mintun-Whipper

Cheryl Mintun-Whipper, ELD Staff Secretary, Categorical Programs Department
Secretary, District English Learner Advisory Committee