



Evergreen School District

From strong roots grow bright futures

District English Learners Advisory Committee (DELAC)

Minutes of the DELAC Meeting for January 31, 2018
Date

Members Present: See attached lists which represents X parent DELAC representatives, X additional parent guests, X district administrators, X district teachers/staff, board members and guests.

Legal Requirement/Training Covered: Date/Initial topic(s) covered at this meeting with summary to be reflected in the minutes.

1	Development/revision of the district Master Plan for educational programs and services for English Learners that takes into consideration the Single Plan for Student Achievement.
2	Conducting of a district-wide needs assessment on a school-by-school basis.
3	Establishment of district program, goals and objectives for programs and services for English Learners.
4	Development of plan to ensure compliance with any applicable teacher and instructional assistant requirements.
5	Administration of the annual language census.
6	Review/comment on district reclassification procedures.
7	Review/comment on written notifications required to be sent to parents and guardians.

The meeting was called to order at 6:00 P.M by the Director of Instruction: Denise Williams
Name

Meeting Minutes: To be approved at the next meeting.

It was moved by _____ **To be approved at next meeting.**

Board of Education Report: _____ presented a report from the Board of Education meeting. The Chairperson/Vice Chairperson reminded representatives to attend the next meeting scheduled for _____ (date). **No report was given.**

Matters From the Public: (Action by whom?) N/A

Mandated Topic: Denise Williams, Director of Instruction, shared with members about the ELPAC (English Language Proficiency Assessment for California), the new assessment for English learners that will replace the CELDT (California English Language Development Test). She explained that the testing window will begin on

Monday, February 5, 2018 and will continue through May 31, 2018. Ms. Williams explained that with the new test, there will also be a new protocol. She spoke to members about the ways in which parents can help their children to get ready for the ELPAC and the importance of the test. Parents can access the ELPAC website for practice questions via www.elpac.org.

Denise Williams also shared with members about the district portal/container located at Bulldog Tech on the LeyVa campus and the exciting opportunities for them to visit the portal. Through immersive audiovisual technology, visitors to the portal can have a shared experience of speaking with someone face-to-face in another location somewhere in the world.

Topic of Interest: Martha Gabaray, program specialist for Healthier Kids Foundation of Santa Clara County spoke to the members about a program free to parents, “10 Steps to a Healthier You”. The program will be offered to the community through Parent University on March 1, 8 and 14 at LeyVa Middle School (Rm. 6) from 6:00 – 7:30 PM. The program will focus on the Importance of Healthy Eating Habits, Structure and Routines, and the Keys to Raising Healthy, Happy Eaters.

Lida Gaines, Supervisor – Child Nutrition Services spoke with members about the ways in which Child Nutrition Services helps students make healthier choices. One idea is for students to “eat a rainbow” by choosing a variety of different-colored whole foods each day. The students are also encouraged to “Take What You Want, Eat What You Take”. Ms. Gaines shared with members the schedule rotation at schools for the Evergreen School District Salad Bar Roadshow. She also shared a sample daily salad bar menu, and explained that students should serve themselves a small amount of lettuce and choose five additional salad bar items..

Other Topics or Presentations: (parent input/advice/comments): _____

Follow-up on Topic(s): (Action by whom?) _____ N/A

Other: _____

The meeting was adjourned: 7:02 P.M.

Respectfully submitted,

Connie Cornejo

Connie Cornejo, ELD Staff Secretary, English Language Development Department
Secretary, District English Learner Advisory Committee