



Evergreen School District

From strong roots grow bright futures

District English Learners Advisory Committee (DELAC)

Minutes of the DELAC Meeting for January 25, 2017
Date

Members Present: See attached lists which represents X parent DELAC representatives, X additional parent guests, X district administrators, X district teachers/staff, board members and guests.

Legal Requirement/Training Covered: Date/Initial topic(s) covered at this meeting with summary to be reflected in the minutes.

1	Development/revision of the district Master Plan for educational programs and services for English Learners that takes into consideration the Single Plan for Student Achievement.
2	Conducting of a district-wide needs assessment on a school-by-school basis.
3	Establishment of district program, goals and objectives for programs and services for English Learners.
4	Development of plan to ensure compliance with any applicable teacher and instructional assistant requirements.
5	Administration of the annual language census.
6	Review/comment on district reclassification procedures.
7	Review/comment on written notifications required to be sent to parents and guardians.

The meeting was called to order at 6:08 P.M by the Director of Instruction: Denise Williams
Name

Meeting Minutes: Each member read the minutes from the May 25, 2016 and Oct. 26, 2016 meetings. It was moved by Josefina Godines, DELAC Rep., LeyVa Middle School and seconded by Paula Lipscomb, DELAC Rep., Montgomery School that the minutes be **approved** as **written** (✓) or as corrected/amended: _____

Board of Education Report: _____ presented a report from the Board of Education meeting. The Chairperson/Vice Chairperson reminded representatives to attend the next meeting scheduled for _____ (date). **No report was given.**

Matters from the Public: _____. **There were no matters from the public.**

Mandated Topics: Director of Instruction, Denise Williams said she plans to do better in the future in seeing that all documents are translated and reminded members that the February 15th meeting will be a combined

meeting with DAC where Assistant Superintendent, Dan Deguara, Principal on Special Assignment, Ruth Stephens Radle, and Ms. Williams will present an Update on LCAP. Ms. Williams then talked about **the Progress of English Learners** and the process for English learners to exit the program. She said that one of the LCAP concerns is English learners subgroup and the percentage meeting or exceeding the standards. She then invited the participants to review a 2015-16 CAASPP Data Analysis and Comparison which showed that there were fewer English learners meeting proficiency on the CAASPP in 2016. A parent stated that the chart seemed to show less students were meeting the standards. Ms. Williams explained that in a comparison of 2015 and 2016 pupil outcomes indicated English learners in 2016 appeared to be struggling. Ms. Williams and LeyVa Assistant Principal, Daniela Ortiz also explained that the proficiency levels on the CAASPP differ from the proficiency levels on the CELDT. Chaboya assistant principal, Sara Spacek said that Common Core has also affected CAASPP results. A parent asked when she could expect to receive reports for CAASPP and Ms. Williams responded in the summer. Ms. Williams stated that teachers differentiate in the classroom to assist English learners. Assistant principal, Sara Spacek told parents that they could also learn more about the CAASPP by going online to the CAASPP website. Ms. Williams mentioned that parents could also attend Parent University classes. She posed the question: ‘How do parents support what happens in the classroom?’ She said there are Common Core Writing classes offered by Evergreen School District for parents. She also said the district recognizes the gap and the district is continually supporting English learners.

Ms. Williams then explained the **Reclassification Criteria** required for students to exit the program and discussed the requirements on the *Evergreen School District: Reclassified to Fluent English Proficient (R-FEP)* form: A) CELDT results, B) SOLOM results, C) Basic Phonics Skills Test or AR STAR results, D) Teacher Evaluation, E) Parent Notification Letter and Special Circumstances. Ms. Williams explained that the AR STAR test used for reclassification is different from the AR testing students take in the classroom after reading a book. She explained the levels needed for reclassification on the SOLOM, an observation tool used by teachers. Support for English learners was also discussed. A parent asked about intervention for English learners at the school sites and if they can have teachers implement before and after school programs. Ms. Williams said teachers are paid for working those programs and said that would be on a voluntary basis. Ms. Williams explained what the **My Name, My Identity Campaign** is and the significance of the story of your name. She told the members how to pledge and that the district hopes to obtain 50,000 pledges by June. Members received My Name, My Identity badges from Ms. Williams. She invited all members to attend Parent University classes.

Topic of Interest: N/A

Other Topics or Presentations: (parent input/advice/comments): _____

Follow-up on Topic(s): (Action by whom?) N/A

Other: _____

The meeting was adjourned: 7:08 P.M.

Respectfully submitted,

Connie Cornejo

Connie Cornejo, ELD Staff Secretary, English Language Development Department
Secretary, District English Learner Advisory Committee