



Evergreen School District

From strong roots grow bright futures

District English Learners Advisory Committee (DELAC) Joint Meeting with District Advisory Committee (DAC)

Minutes of the DELAC/DAC Meeting for May 25, 2016
Date

Members Present: See attached lists which represents X parent DELAC representatives, X additional parent guests, X district administrators, X district teachers/staff, board members and guests.

Legal Requirement/Training Covered: Date/Initial topic(s) covered at this meeting with summary to be reflected in the minutes.

1	Development/revision of the district Master Plan for educational programs and services for English Learners that takes into consideration the Single Plan for Student Achievement.
2	Conducting of a district-wide needs assessment on a school-by-school basis.
3	Establishment of district program, goals and objectives for programs and services for English Learners.
4	Development of plan to ensure compliance with any applicable teacher and instructional assistant requirements.
5	Administration of the annual language census.
6	Review/comment on district reclassification procedures.
7	Review/comment on written notifications required to be sent to parents and guardians.

The meeting was called to order at 6:04 P.M by the Director of Instruction: Denise Williams
Name

Meeting Minutes: Each member read the minutes from the April 27, 2016 meeting.

It was moved by Mercedes Serrano, DELAC Representative., LeyVa Middle School and seconded by Monique Anaya, DELAC Representative, Montgomery School that the minutes be **approved** as written or as corrected/amended

Board of Education Report: presented a report from the Board of Education meeting. The Chairperson/Vice Chairperson reminded representatives to attend the next meeting scheduled for (date). **No report was given.**

Mandated Topic: The district currently has 2,888 English Language Learners (ELLs) with 32 different languages, 539 students were reclassified this year. LTELs (Long Term English Learners) are student who did not meet the state criteria for five years or more. For the Needs Assessment items of interest need to be added

along with the Mandated Topics that must be covered during the meeting for the year. The members showed interest in covering several topics. Among them are Cyber/Physical Safety including to/from school, bullying, English Language Arts (wants to view new materials) and Mental Health. The mandated topics need to include Title III Accountability Plan and ELD Master Plan. Another topic covered is the “My Name, My Identity” Campaign: this is a nationwide campaign. In our area, Quimby Oak created a video. This campaign focuses on the importance of everyone name and how to pronounce it correctly also, it focuses on the individuals story/history. Currently, Quimby Oak Middle School and Katherine Smith are enrolled in the campaign. By July 2017 our district is trying to get 50,000 pledges. At the June 9th Board Meeting they will have a resolution to support the campaign. Incentives will be given for participation. More information will be added in the fall. Our district is the pioneer for the county. Parent University classes will be offered once again for the 2016-17 school year. This program has gone from ten to over eighty classes. September 21st is the registration date for the first (fall) semester. All parents are encouraged to attend one or more classes. Isabelle Campoy, author, has committed to teaching four classes for the new campaign. More details will be available soon A new Parent Resource Center is scheduled to open September 21st at LeyVa Middle School. It is available to all the parents in the district. Parents are encouraged to attend the Grand Opening. Meeting dates for DELAC are: October 12th-Training, October 26th-first official meeting, January 25, 2017, March 29th, April 26th and May 31st.

Topic of Interest: The DELAC parents enjoyed at the pot luck at the close of the meeting.

Other Topics or Presentations: (parent input/advice/comments): _____

Follow-up on Topic(s): (Action by whom?) _____

Other: The final DAC meeting is scheduled for May 17, 2016 and the final DELAC meeting is scheduled for May 25, 2016.

The meeting was adjourned: 6:38 P.M.

Respectfully submitted,

Cheryl Mintun-Whipper

Cheryl Mintun-Whipper, ELD Staff Secretary, Categorical Programs Department
Secretary, District English Learner Advisory Committee