



# Evergreen School District

*From strong roots grow bright futures*

## District English Learners Advisory Committee (DELAC) Joint Meeting with District Advisory Committee (DAC)

Minutes of the DELAC/DAC Meeting for February 28, 2018  
Date

**Members Present:** See attached lists which represents  X  parent DELAC representatives,  X  additional parent guests,  X  district administrators,  X  district teachers/staff, board members   and   guests.

**Legal Requirement/Training Covered:** Date/Initial topic(s) covered at this meeting with summary to be reflected in the minutes.

1	Development/revision of the district Master Plan for educational programs and services for English Learners that takes into consideration the Single Plan for Student Achievement.
2	Conducting of a district-wide needs assessment on a school-by-school basis.
3	Establishment of district program, goals and objectives for programs and services for English Learners.
4	Development of plan to ensure compliance with any applicable teacher and instructional assistant requirements.
5	Administration of the annual language census.
6	Review/comment on district reclassification procedures.
7	Review/comment on written notifications required to be sent to parents and guardians.

The meeting was called to order at  6:02 P.M  by the Director of Instruction:  Denise Williams   
Name

**Meeting Minutes:** To be approved at the next meeting.

It was moved by \_\_\_\_\_ **To be approved at next meeting.**

**Board of Education Report:** \_\_\_\_\_ presented a report from the Board of Education meeting. The Chairperson/Vice Chairperson reminded representatives to attend the next meeting scheduled for \_\_\_\_\_ (date). **No report was given.**

**Matters From the Public:** (Action by whom?)  N/A

**Mandated Topic:**  Denise Williams, Director of Instruction, introduced to the members, Assistant Superintendent, Dan Deguara, and Chief Business Officer, Nelly Yang. Mr. Deguara described Evergreen School District’s Draft Profile of a Learner. He explained that LCAP (Local Control and Accountability Plan)

