



Evergreen School District

From strong roots grow bright futures

District Advisory Committee (DAC)

Minutes of the DAC Meeting for November 28, 2018

Date

Members Present: See attached lists which represents X parent DELAC representatives, X additional parent guests, X district administrators, X district teachers/staff, board members and guests.

Legal Requirement/Training Covered: Date/Initial topic(s) covered at this meeting with summary to be reflected in the minutes.

1	Development/revision of the district Master Plan for educational programs and services for English Learners that takes into consideration the Single Plan for Student Achievement.
2	Conducting of a district-wide needs assessment on a school-by-school basis.
3	Establishment of district program, goals and objectives for programs and services for English Learners.
4	Development of plan to ensure compliance with any applicable teacher and instructional assistant requirements.
5	Administration of the annual language census.
6	Review/comment on district reclassification procedures.
7	Review/comment on written notifications required to be sent to parents and guardians.

The meeting was called to order at 6:00 PM by the DELAC chairperson: Denise Williams
Name

Meeting Minutes: Each member read the minutes from the May 2, 2018 DAC meeting and the October 25, 2017 combined DELAC/DAC meeting.

Approval for DAC meeting minutes were moved by Ann Green, LeyVa parent and seconded by Martha Rosales, Millbrook parent that the minutes be **approved** as **written** (✓) or as corrected/amended:

Approval for DELAC/DAC meeting minutes were moved by Sarah Barragan, Silver Oak parent and seconded by Hong Nguyen, Principal – Matsumoto School that the minutes be **approved** as **written** (✓) or as corrected/amended:

Board of Education Report: presented a report from the Board of Education meeting. The Chairperson/Vice Chairperson reminded representatives to attend the next meeting scheduled for (date). **No report was given.**

Matters from the Public: N/A

Mandated Topic: N/A

Topic of Interest: Denise Williams, Director – Instruction spoke to the members about the need for a new chairperson for DAC. Members voted Montgomery representative, Duc Ly as the new chairperson and LeyVa representative, Ann Green as co-chairperson.

Ms. Williams explained that the meeting's topic of "Social/Emotional Concerns: How Do We Help Our Children?" was suggested by DAC members at the May 2, 2018 meeting.

Ruth Stephens Radle, Principal of Student Services, described her role in the district. She shared that information provided was from CASEL and was put together by psychologists. She shared that Social and Emotional Learning are skills such as Self-Awareness, Self-Management, Responsible Decision-Making, Relationship Skills, and Social Awareness. Ruth explained that a program called Mind Yeti helps students focus their minds. Members were invited to participate in an exercise on Breathing. She also spoke about the developmental assets of Project Cornerstone: ABC Reader & Los Dichos, Talk Asset Building Personally, Expect Respect, and 41 Developmental Assets.

Administrators in attendance shared programs used at their sites: Character Traits - Dolores Garcia (Millbrook), Tool Box – Kevin Armstrong (Katherine Smith), Habits of Mind - Gina Fierro (Carolyn Clark), Restorative Practices – Armando Lara (LeyVa), and Seeds – Ginger George (Quimby Oak).

Mrs. Stephens Radle also shared Ways to Promote Well-Being: 1.) Eat healthy foods, 2.) Get enough sleep, 3.) Exercise, 4.) Make sure you have your immunizations, and 5.) Have a healthy living environment. Ruth explained the Basics for Good Mental Health are: 1.) Building caring relationships with family, friends, and the community, 2.) Play with others and have fun, 3.) Learn to relax, 4.) Keep routines, and 5.) Limit screen time. She described the warning signs to look for in students needing help and discussed the types of mental illnesses (IE: mood disorders, anxiety, Attention Deficit Disorder, and eating disorders). In closing, Ruth offered suggestions on who to contact for help: 1.) Speak to a parent, 2.) Talk to the doctor, 3.) Get a referral to a mental health specialist, and/or 4.) Ask your school for help. Members discussed questions and concerns.

Other Topics or Presentations: (parent input/advice/comments): Ms. Williams shared that the next meeting would be a combined meeting with DELAC at O. B. Whaley School on February 27, 2019. She also informed members about the Parent University Mini-Conference to be held at Quimby Oak on January 23, 2019.

Follow-up on Topic(s): (Action by whom?) _____ N/A

Other: _____ N/A

The meeting was adjourned: 6:57 PM

Respectfully submitted,

Connie Cornejo

Connie Cornejo, Staff Secretary - Instruction
Secretary, District English Learner Advisory Committee